



Application to designate a Neighbourhood Area

Town and Country Planning Act 1990 Neighbourhood Planning (General) Regulations 2012 (as amended)

Parish clerk details

Title	Mrs
First name	Faye
Last name	Hall
Property name/number	6
Address line 1	Homefield
Address line 2	
Town/Village	Capel St Mary
County	Suffolk
Postcode	IP9 2XE
Email address	clerk@holtonstmary-pc.gov.uk

Additional contact details (if different)

Title	
First name	
Last name	
Property name/number	
Address line 1	
Address line 2	
Town/Village	
County	
Postcode	
Email address	

Relevant body

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Confirmation that you are the relevant body to undertake neighbourhood planning in your area in accordance with the regulations	Yes
District	Babergh District Council
Parish	Holton St Mary
If adjacent LA/Parish was selected these details have been provided	
Name of neighbourhood area	
Name by which the neighbourhood area will formally be known	Quartet Villages
Extent of the area	
Intended extent of the area	Joint with neighbouring parish(s)
Is assistance with an OS plan required	Yes
To satisfy Regulation 5 of the Neighbourhood Planning (General) Regulations 2012 the following statement has been provided to explain why the area being proposed is considered appropriate:	
The Quartet villages of Holton St Mary, Raydon, Higham and Stratford St Mary are all geographically next to one another and are covered by the same parish magazine (called the Quartet - hence the name). The four villages share use of the B1070 and B1068 and have a very similar rural location, situated within fields and within easy reach of both Colchester and Ipswich via the A12. Residents of one village regularly use the amenities of the other villages and access them via Quiet Lanes, footpaths, and other small rural lanes. Development plans would therefore consider use of the highways, amenities and facilities of the other villages and the main access routes making the villages highly suited for working together on a joint Neighbourhood Development Plan.	
Intention of neighbourhood area	
The following is intended to be undertaken within the neighbourhood area	Neighbourhood Development Plan
Support provided for this choice:	

Each Parish has had an Open Forum on this matter within either an annual parish meeting or usual council meeting; and appointed key leaders from the community to carry the idea forward and explore the viability with a view to reporting back. All attendees were informed of the intention for the parishes to work together. Those at the Open Forums were very interested in the benefits of a joint Neighbourhood Development Plan for establishing a co-ordinated approach to development in all four parishes. In Holton St Mary, at least five residents offered to help in a Steering Group and to work together to begin the preparation work for an NDP. Also, an initial meeting with a Neighbourhood Plan consultant and representatives from the villages of Higham, Raydon and Stratford St Mary is taking place via Zoom on Thursday, July 30th. A WhatsApp Group of representatives from all parishes and our district councillor, John Ward has been set-up to facilitate communication for all the steering groups from all parishes. A flier has been drafted inviting residents of all parishes to attend to find out more and to express their views - once the steering committee has met with the consultant and is ready to share information. Additional informal village discussions have been positive and there is informal interest in pursuing the concept of a joint plan with neighbouring villages. Following the initial meeting, work will begin to quantify the interest/support and skills/expertise/resource required to take the plan forward. Assuming positive uptake, future consultation events will be planned to encourage further resident engagement/buy-in and participation; and to share the full breadth & the implications of what is being worked on.

Adjoining parish clerk details (multi-parish areas)

Details of adjoining parish or parishes clerk details if provided	RAYDON - Miss Stacey Lowe, Clerk - Raydon Parish Council, The Lupins, Chapel Road Beaumont-Cum-Moze, Essex CO16 0AR. Email: clerk@raydonparishcouncil.gov.uk STRATFORD ST MARY - Faye Hall, Clerk - Stratford St Mary Parish Council, 6 Homefield, Capel St Mary IPSWICH IP9 2XE. Tel: 07469 255743. Email: parishcouncil@stratfordstmary.org.uk HIGHAM - Higham Parish Meeting chair, Helena Gurney. Email: highamparishmeeting@gmail.com
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Declaration

I/we hearby apply to designate a neighbourhood area as described on this form and on the accompanying plan.

Name(s)	Claire Rowan, vice chair, Holton St Mary PC
Date	29/07/2026