Scoring Matrix

WELL PEOPLE, HEALTHY PLACES

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| Officer Assessing |  |

# Application

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| Applicant |  |
| Project |  |
| District |  |
| Parish |  |
| Postcode (**group, not contact**) |  |
| Parish has Community Consultation in place eg Neighbourhood Plan, PIIP etc | Yes/No |
| Is the organisation eligible for funding | Yes/No |
| If required, does the project have planning permission? | Yes/No |
| Three key policies are in place | Yes/No (*conditional offer if No*) |

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| **Is it an eligible project?**   * Applicants can only make one application for a Well People, Healthy Places grant per group of beneficiaries they support * Organisations can apply once for up to £5,000 |
| Yes/No |

# Background

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| --- | --- |
| **Finances** | |
| Project/costs covered |  |
| Amount requested | £ |
| Level of surplus achieved in previous financial year | £ |
| Level of unrestricted reserves (request if not included) | £ |

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| **Quotes (Capital costs only)** | |
| How many quotes have been sourced? |  |
| If not three, what is the reasoning? |  |
| Officer Comments: |  |

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| --- | --- |
| **Timeline** | |
| Stated project start date: |  |
| Is this target evidenced and achievable (YES or **NO**) |  |
| Officer Comments: |  |

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| --- | --- |
| **Additional Documentation** | |
| Have accounts been provided? |  |
| Have required documents been provided? |  |
| If applicable, have quotes been provided? |  |
| Have any additional documents been provided? |  |
| Officer Comments: |  |

# Scoring

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| --- | --- | --- |
| 1. **Community Led Approach Identified** | | |
| No clear or limited community involvement in design of project | | 0 |
| The project responds to a community need evidenced through surveys, consultation or feedback but does not involve the community in the co-design. | | 3 |
| Community involvement is clearly identified and evidenced in the design of the project. Evidence provided clearly shows voice of community in the design. | | 6 |
| Officer Comments: |  | |

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| --- | --- | --- |
| 1. **Project – how well is the project conceived/designed/planned?** | | |
| The project is not clearly outlined. | | **0** |
| A project is described but not in detail. Significant questions are unanswered about how the project will achieve its aims. | | 3 |
| A cohesive project has been detailed but with some questions remaining unanswered about how it will be delivered or achieve its aims. | | 6 |
| A cohesive project has been detailed which clearly explains how it intends to meet its aims.  The applicant makes clear how the project will meet its aims and how it will be delivered. | | 9 |
| Officer Comments: |  | |

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| 1. **How well has impact against fund priorities been expressed/outlined?** | | |
| Impact against fund priorities is not outlined. | | **0** |
| Impact against fund priorities has been described but not in detail, the expected impacts do not relate strongly to the fund priorities, or the project does not appear impactful. | | 3 |
| Impact against fund priorities has been expressed clearly but with some questions about how this will happen. The expected impacts are moderate and could be stronger. | | 6 |
| The applicant makes clear how the project will have impact against fund priorities and how this will happen. | | 9 |
| Officer Comments: |  | |

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| 1. **Financial** | | |
| It is unclear how the funding will be used and no breakdown of costs have been provided. | | **0** |
| Figures and costs have been provided, but additional information is required and the relation to project activities is week. | | 2 |
| Figures and costs have been provided in detail. Minor queries remain. | | 4 |
| Figures and costs have been provided in detail. It is clear how they have been calculated and relate to the project activities. | | 6 |
| Officer Comments: |  | |

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| 1. **Funding Package** | | |
| It is unclear how the project will be funded. | | **0** |
| A funding package has been detailed but not fully secured. | | 2 |
| The funding package has been detailed and is fully secured (if funding other than MSDC Capital Grant is required/sought). | | 4 |
| Officer Comments: |  | |

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| --- | --- |
| **TOTAL SCORE (out of 34)** |  |
| **Recommendation** |  |
| Officer Comments: |  |

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