

# FORTHCOMING DECISIONS LIST

(Key Decisions and other Executive Decisions for the period

1 February 2025 – 30 June 2025)

Published 28 February 2025

*This list (Key Decisions and other Executive Decisions) contains details of all of the Key Decisions and other Decisions/Matters taken in private that are planned over the next four months.*



It will be updated on a monthly rolling basis, and provides at least 28 clear days' notice of the consideration of any key decisions, and of the taking of any items in private. It is published in accordance with the Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

A key decision (as per Part 1, 12.9.1 in the Constitution) is an Executive decision which is likely to:

- (a) Result in the Council spending, or saving a significant amount compared with the Budget for the service or function the decision relates to; or
- (b) Have a "significant" effect on communities living or working in an area made up of two or more wards.

When assessing whether or not a decision is a key decision, Councillors must consider all the circumstances of the case. However, a decision which results in a significant amount spent or saved, will generally be considered to be a key decision if:

- (a) The amount spent is £150,000 or more of revenue or capital expenditure;
- (b) Savings of £150,000 or more per annum;
- (c) Where a decision makes a commitment for spending over a period of time, it is the total commitment that must be considered to see if it is a key decision.

A key decision which is considered to have a "significant" effect on communities should usually be of a strategic rather than operational nature and have an outcome which will have an effect upon a significant number of people living or working in the area and impact upon:

- (a) The amenity of the community or;
- (b) Quality of service provided by the Council.

## **Consideration of Decisions**

The majority of items will be considered at a meeting to which any member of the public may attend and observe, but may not speak. Any items marked with an asterisk \* and categorised as an “Exempt Report” may be taken in private, if the related documentation contains “Exempt” or “Confidential” Information as defined in Schedule 12A of the Local Government Act 1972.

The categories of exempt information are:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Cabinet Members will consider information on key decisions through reports, associated appendices and schedules etc. Other documentation relevant to the decision being made may also be submitted for consideration. Subject to the “exemption and confidentiality” qualifications above, copies or extracts from any report or related documentation relating to a key decision will be available from the relevant Contact Officer listed in this Plan.

### BABERGH DISTRICT COUNCIL CABINET MEMBER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Deborah Saw	Leader of the Council and Cabinet Member for People and Place	07928 512594	<a href="mailto:deborah.saw@babergh.gov.uk">deborah.saw@babergh.gov.uk</a>
Cllr David Busby	Deputy Political Leader of the Council	07855 777147	<a href="mailto:david.busby@babergh.gov.uk">david.busby@babergh.gov.uk</a>
Cllr John Ward	Deputy Leader of the Council and Cabinet Member for Finance, Assets and Investments	07802 414981	<a href="mailto:john.ward@babergh.gov.uk">john.ward@babergh.gov.uk</a>
Cllr Jessie Carter	Cabinet Member for Housing	07514 951193	<a href="mailto:jessie.carter@babergh.gov.uk">jessie.carter@babergh.gov.uk</a>
Cllr Helen Davies	Cabinet Member for Climate Change, Nature Recovery & Biodiversity	07514 951190	<a href="mailto:helen.davies@babergh.gov.uk">helen.davies@babergh.gov.uk</a>
Cllr Sallie Davies	Cabinet Member for Heritage, Planning and Infrastructure	07928 512598	<a href="mailto:sallie.davies@babergh.gov.uk">sallie.davies@babergh.gov.uk</a>
Cllr Derek Davis	Cabinet Member for Sustainable Economy	07548 153784	<a href="mailto:derek.davies@babergh.gov.uk">derek.davies@babergh.gov.uk</a>
Cllr Alistair McCraw	Cabinet Member for Performance and Resilience	07548 154296	<a href="mailto:alistair.mccraw@babergh.gov.uk">alistair.mccraw@babergh.gov.uk</a>
Cllr Laura Smith	Cabinet Member for Thriving Communities	07967 393245	<a href="mailto:laura.smith@babergh.gov.uk">laura.smith@babergh.gov.uk</a>

### MID SUFFOLK DISTRICT COUNCIL CABINET MEMBER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Andy Mellen	Leader of the Council and Cabinet Member for Performance and Resilience	07955 434435	<a href="mailto:andy.mellen@midsuffolk.gov.uk">andy.mellen@midsuffolk.gov.uk</a>
Cllr Rachel Eburne	Deputy Leader of the Council and Cabinet Member for Finance and Resources	07768 460108	<a href="mailto:rachel.eburne@midsuffolk.gov.uk">rachel.eburne@midsuffolk.gov.uk</a>
Cllr Andrew Stringer	Cabinet Member for Heritage, Planning and Infrastructure	07774 199061	<a href="mailto:andrew.stringer@midsuffolk.gov.uk">andrew.stringer@midsuffolk.gov.uk</a>
Cllr Teresa Davis	Cabinet Member for Thriving Communities	07928 512588	<a href="mailto:teresa.davis@midsuffolk.gov.uk">teresa.davis@midsuffolk.gov.uk</a>
Cllr Tim Weller	Cabinet Member for Environment, Culture and Wellbeing	07928 512586	<a href="mailto:tim.weller@midsuffolk.gov.uk">tim.weller@midsuffolk.gov.uk</a>
Cllr Richard Winch	Cabinet Member for Housing and Property	07931 709468	<a href="mailto:richard.winch@midsuffolk.gov.uk">richard.winch@midsuffolk.gov.uk</a>

## Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS)

**1 February 2025 to 30 June 2025 (Published 28 February 2025)**

Unique Ref No:	Decision Maker & Decision Date	Subject	Summary	Contacts:		Key Decision?	Confidential?
				Cabinet Member(s)/MSR	Officer(s)		
	Officer Key Decision on or after 31st January 2025	Officer Key Decision - Freeport East Business Rates Management	Authority to enter into Legal Agreement with East Suffolk District Council for the purposes of managing business rates receipts from Gateway 14 in line with the Freeport Retained Rates Strategy which was approved in January 2023 by Mid Suffolk Cabinet	Leader of Mid Suffolk District Council Leader of Mid Suffolk District Council	Michelle Gordon <a href="mailto:michelle.gordon@babberghmidsuffolk.gov.uk">michelle.gordon@babberghmidsuffolk.gov.uk</a>	Yes	Open
	Officer Key Decision on or after 27th February 2025	Officer Key Decision - Operator Appointment for the new SHELF Facilities	To approve the process and award of the operator for the new SHELF facilities.	Deputy Chief Executive	Vicky Moseley <a href="mailto:vicky.mosley@babberghmidsuffolk.gov.uk">vicky.mosley@babberghmidsuffolk.gov.uk</a>	Yes	Open
<b>CAB531</b>	Babergh Cabinet 11 Mar 2025  Mid Suffolk Cabinet 11 Mar 2025	Risk Management Strategy and Appetite Statement	To approve the risk strategy and appetite statement	Babergh Cabinet Member for Performance and Resilience  Mid Suffolk Cabinet Member for Performance and Resilience	Jo Hobbs <a href="mailto:jo.hobbs@babberghmidsuffolk.gov.uk">jo.hobbs@babberghmidsuffolk.gov.uk</a>	Yes	Open

<b>CAB537</b>	Babergh Cabinet 11 Mar 2025  Mid Suffolk Cabinet 11 Mar 2025	Q3 Performance Report 2024-25	To provide key performance indicators demonstrating the Council's progress against the key themes	Babergh Cabinet Member for Performance and Resilience  Mid Suffolk Cabinet Member for Performance and Resilience	Jo Hobbs  jo.hobbs@baberg hמידsuffolk.gov.uk	No	Open
<b>CAB534</b>	Babergh Cabinet 11 Mar 2025	BDC CIL Expenditure Programme March 2025	To to approve the expenditure on CIL Bids under the CIL Expenditure Programme - March 2025	Babergh Cabinet Member for Heritage, Planning & Infrastructure	Christine Thurlow  christine.thurlow@baberg hמידsuffolk.gov.uk	Yes	Open
<b>CAB535</b>	Mid Suffolk Cabinet 11 Mar 2025	MSDC CIL Expenditure Programme March 2025	To approve the expenditure on CIL Bids under the CIL Expenditure Programme - March 2025	Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Christine Thurlow  christine.thurlow@baberg hמידsuffolk.gov.uk	Yes	Open
	Officer Key Decision on or after 11 <sup>th</sup> March 2025	Officer Key Decision - Social Housing Decarbonisation Fund Project Wave 3	To approve the appointment of the of a Principal Designer to act as 3 <sup>rd</sup> party auditor on the retrofit designs	Babergh Cabinet Member for Housing and Property,  Mid Suffolk Cabinet Member for Housing and Property	Deborah Fenton  deborah.fenton@baberg hמידsuffolk.gov.uk	Yes	Open
<b>CAB540</b>	Babergh Cabinet 11 Mar 2025	Sproughton Local Nature Reserve (LNR)	To approve the 'Island Site' in the middle of the River Gipping at Sproughton be formally designated as a Local Nature Reserve.	Babergh Cabinet Member for Climate Change, Nature Recovery & Biodiversity	Richard Parmee  richard.parmee@baberg hמידsuffolk.gov.uk	No	Open

<b>CAB542</b>	Babergh Cabinet 11 Mar 2025  Mid Suffolk Cabinet 11 Mar 2025	General Fund Financial Monitoring 2024/25 Q3 Forecast	To note the General Fund Financial Monitoring 2024/25 Q3 Forecast	Babergh Cabinet Member for Finance, Assets and Investments  Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans  melissa.evans@baberg hמידsuffolk.gov.uk	Yes	Open
<b>CAB543</b>	Babergh Cabinet 11 Mar 2025  Mid Suffolk Cabinet 11 Mar 2025	Housing Revenue Account (HRA) Financial Monitoring 2024/25 Q3 Forecast	To note the Housing Revenue Account (HRA) Financial Monitoring 2024/25 Q3 Forecast	Babergh Cabinet Member for Finance, Assets and Investments  Mid Suffolk Cabinet Member for Finance and Resources	Melissa Evans  melissa.evans@baberg hמידsuffolk.gov.uk	Yes	Open
<b>CNL205</b>	Babergh Council 20 Mar 2025  Mid Suffolk Council 19 Mar 2025	Pay Policy Statement 2024/25	To approve the 2024/25 Pay Policy Statement		Arthur Charvonia  Arthur.Charvonia@babe rghמידsuffolk.gov.uk	No	Open
<b>CNL213</b>	Babergh Council 20 Mar 2025  Mid Suffolk Council 19 Mar 2025	Biodiversity and Trees Supplementary Planning Document	To seek approval for the adoption of the Biodiversity and Trees Supplementary Planning Document to support the implementation of planning policies contained with the Babergh and Mid Suffolk Joint Local Plan Part 1 Development Plan Document (November 2023).	Babergh Cabinet Member for Heritage, Planning & Infrastructure  Mid Suffolk Cabinet Member for Heritage, Planning and Infrastructure	Robert Hobbs  robert.hobbs@baberg מידsuffolk.gov.uk	No	Open

	Officer Key Decision on or after 20 <sup>th</sup> March 2025	Officer Key Decision - Social Housing Decarbonisation Fund Project Wave 3 - Appointment of Contractor	To Approve the appointment of the number one ranked Contractor	Babergh Cabinet Member for Housing and Property,  Mid Suffolk Cabinet Member for Housing and Property	Richard Spencer  richard.spencer@babermidsuffolk.gov.uk	Yes	Open
<b>CAB538</b>	Babergh Cabinet 8 Apr 2025  Mid Suffolk Cabinet 8 Apr 2025	BMSDC Economic Strategy - Action Plan	To seek approval and adoption of the Action Plan for delivery of the BMSDC Economic Strategy	Babergh Cabinet Member for Sustainable Economy  Mid Suffolk Cabinet Member for Thriving Communities	Michelle Gordon  michelle.gordon@babermidsuffolk.gov.uk	Yes	Open
<b>CAB544</b>	Babergh Cabinet 8 Apr 2025  Babergh Council 22 Apr 2025	Babergh Growth Project Update	To receive an update on Babergh Growth Project and approve changes to scheme funding.	Babergh Cabinet Member for Finance, Assets and Investments	Emily Atack  emily.atack@babermidsuffolk.gov.uk	Yes	Open
	Officer Key Decision on or after 10 <sup>th</sup> April 2025	Officer Key Decision - Print and post procurement	To award the contract for the print and post contract by the end of April 2025.	Babergh Cabinet Member for Performance and Resilience,  Mid Suffolk Cabinet Member for Performance and Resilience	Sam Lake  Sam.lake@babermidsuffolk.gov.uk	Yes	Open

<b>CAB420</b>	Babergh Cabinet 6 May 2025  Mid Suffolk Cabinet 6 May 2025	Depot Transformation Project	To note an update on the purchase of the new site	Babergh Cabinet Member for Finance, Assets and Investments  Mid Suffolk Cabinet Member for Assets and Investments	Emily Atack  emily.atack@baberghmid dsuffolk.gov.uk	Yes	Open
<b>CNL214</b>	Babergh Council 24 Jun 2025  Mid Suffolk Council 26 Jun 2025	Capital Investment Fund Company (CIFCO Capital Ltd) Business Trading Report	To approve the Capital Investment Fund (CIFCO Capital Ltd) Business Plan 25/26	Babergh Cabinet Member for Finance, Assets and Investments  Mid Suffolk Cabinet Member for Finance and Resources	Emily Atack  emily.atack@baberghmid dsuffolk.gov.uk	No	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>CAB541</b>	Mid Suffolk Cabinet 10 Jun 2025	SHELF Programme - Pavilion at Chilton Field, Stowmarket	To approve a preferred development option, if any, including funding	Mid Suffolk Cabinet Member for Environment, Culture and Wellbeing,  Mid Suffolk Cabinet Member for Housing and Property	Lee Carvell  lee.carvell@baberghmid suffolk.gov.uk	Yes	Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)



If you have any queries regarding this Forward Plan, please contact Committee Services Email: [committees@baberghmidsuffolk.gov.uk](mailto:committees@baberghmidsuffolk.gov.uk)

If you wish to make any representations as to why you feel an item that is marked as an “exempt” or confidential item should instead be open to the public, please contact the Monitoring Officer Email: [monitoring.officer@baberghmidsuffolk.gov.uk](mailto:monitoring.officer@baberghmidsuffolk.gov.uk) Any such representations must be received at least 10 working days before the expected date of the decision.

Arthur Charvonia - Chief Executive